

Sample Thank-You Letter (Teacher)

(Date)

(Company Name)
(Attention: Name)
(Address)
(City State)

Dear (Name):

You and I had the pleasure of meeting for an interview on _____. Thank you for selecting me as a candidate for your open position of _____.

After visiting and meeting with you, I am very excited about beginning a career with your school district as a _____. Being a diligent and energetic Teacher, I know that I am well qualified to fit in with your collaborative, team-focused environment. In addition, I can fit your need for an individual with skills in Responsive Classroom strategies, guided reading initiatives, and Best Practices teaching methods. I hold high ethical standards as a compassionate and trusted Teacher with an enthusiastic respect for students, families, and peers.

I'm very interested in the position of _____, and would like to again thank you for your time and consideration in meeting with me. I look forward to hearing from you.

Warmest Regards,

(Name here)